

**IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT
BOONE COUNTY, ILLINOIS**

Name all parties:

_____ Plaintiff(s)
-vs-
_____ Defendant(s)

Case No: _____ -SC- _____
Amount Claimed \$ _____
Plus Court Costs

SMALL CLAIM SUMMONS

To Each Defendant: (Name) _____
(Address) _____

YOU ARE HEREBY SUMMONED AND REQUIRED
to appear in person in the Court at the Boone County Courthouse, 601 N. Main St.,
Belvidere, IL 61008 on _____, 20 ____ at _____ a.m./p.m

**IF YOU FAIL TO DO SO, A JUDGEMENT BY DEFAULT MAY BE TAKEN AGAINST YOU
FOR RELIEF REQUESTED IN THE COMPLAINT**

Notice to Defendant

This case will not be heard on the day for appearance specified above.

On the day for appearance specified above, the following will occur:

- A. If you have not obeyed this Summons, a judgment may be entered against you for the relief requested in the complaint.
- B. If you have entered your appearance or filed an Answer, your case will be set over for trial on a future date designated by the Court. You should be present on the date set for trial prepared with any witnesses and/or evidence you want to present.

To the Officer:

This summons must be returned by the officer or other person to whom it was given for service with endorsement thereon of service and fees, if any, immediately after service and not less than three days before the day for appearance. If the service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than three days before the date for appearance.

(Seal of Court)

Witness, _____, 20 _____

Clerk of the Circuit Court

Plaintiff/Plaintiff's Attorney:

By: _____
(Deputy Clerk)

Address: _____

Phone: _____

Date of Service: _____, 20 _____
(To be inserted by the officer on copy left with defendant or other person)

*Affidavit of Service and fees to be provided by server and attached to summons.